



CROWN STAIR
1045 Georgetown Road Unit C-1
Lexington, KY 40511
Office 859-255-4477 Fax 859-258-9772
"Built right - One step at a time"

JOB DESCRIPTION

Job Title: Metal Fabricator / Assembler

Basic Function

Responsible for performing all duties related to the preparation, fabrication and assembly of metal constructions, components and structures. Primarily focusing on staircase and handrail type work.

Responsibilities

1. Build each job in accordance with the shop plan, blueprints and/or verbal/written instructions.
2. Setting up metalwork machinery including welders, plasma cutters, drill presses, grinders, benders etc.
3. Report problems or discrepancies to supervisor.
4. Perform inspection of completed product in accordance with company quality standards.
5. Install finished products on-site as needed.
6. Maintain a neat and orderly workplace at all times, to include sweeping and removing/disposing of debris.
7. Operate shop equipment and machinery in accordance with safety requirements. Immediately notify supervisor of equipment malfunctions, personal injuries or related occurrences.
8. Lift and carry materials and equipment throughout work areas using appropriate equipment.
9. Assist with other assigned responsibilities such as preventative maintenance.
10. Adhere to all company policies and procedures paying special attention to health and/or safety procedures.
11. Wear personal protective equipment in accordance with training guidelines.
12. Perform other related duties as assigned.

Skills

Welding Proficiency in MIG, SS and Aluminum	Planning
Ability to read blueprints and follow technical specs	Organization
Written Communication Skills	Diplomacy
Leadership and Interpersonal Communication Skills	Professionalism
Mathematical Skills	Presentation
Time Management	Lifting at least <u>150</u> pounds
Oral Communication Skills	
Ability to stand for extended periods of time	

Education/Training

Degree: High School Diploma or Equivalent. Trade School Welding Certification or equivalent.

Experience

Prior Metal Fabricator experience helpful.

Are you able and willing to perform the functions and responsibilities of the job, per the job description? ____ Yes
 ____ No. If no, why? _____

Signature

Date